

# Full Council

9 May 2023



**Report of:** Tim O’Gara, Director – Legal and Democratic Services

**Title:** Establishment of Committees 2023-24

**Ward:** Citywide

## Recommendation

1. To approve the composition of Committees for the 2023-24 municipal year (full recommendations are set out in detail at the end of the report).

## Summary

As per above recommendation.

## The significant issues in the report are:

As set out in the main report.



## Policy

1. The Full Council must appoint at least one Overview and Scrutiny Committee and such other committees as it considers appropriate to deal with the matters which are neither reserved to the Full Council nor are executive functions.

## Consultation

2. **Internal**  
Party Group Whips
3. **External**  
Not applicable

## Context

4. See 1. above.

## Proposal: Establishment of committees

### a. Arrangements for Overview and Scrutiny:

5. The following Overview and Scrutiny bodies are proposed for establishment by Full Council in 2023-24:
  - Overview and Scrutiny Management Board
  - People Scrutiny Commission (Health Sub Committee of the People Scrutiny Commission)
  - Growth and Regeneration Scrutiny Commission
  - Communities Scrutiny Commission
  - Resources Scrutiny Commission

As the Overview and Scrutiny Management Board oversees the scrutiny work programme, its membership includes the Chairs of the Commissions.

6. Joint bodies: the Full Council is asked to note that the following joint bodies (meetings of which also involve representatives of other relevant authorities) will be continuing:
  - Joint Health Scrutiny Committee (meets as and when required)
  - Joint Health Overview and Scrutiny Committee for the purpose of jointly scrutinising the Bristol, North Somerset and South Gloucestershire Sustainability and Transformation Partnerships (STP)
  - West of England Combined Authority Overview and Scrutiny Committee (“The WECA Overview and Scrutiny Committee”)
  - Joint Overview and Scrutiny Arrangement comprising of the Constituent Councils of the West of England Combined Authority, the Mayor and North Somerset Council (“The Joint Overview and Scrutiny Arrangement”).

- West of England Combined Authority Audit Committee (“The WECA Audit Committee”)

**b. Regulatory Committees:**

7. The Full Council is recommended to establish four Regulatory Committees as follows:
  - Development Control Committee A
  - Development Control Committee B
  - Public Safety and Protection Committee
  - Public Rights of Way and Greens Committee

**c. Appeals Committee**

8. The Full Council is asked to establish an Appeals Committee.

**d. Other Non-executive Committees:**

9. The Full Council is asked to consider the appointment of other non-executive committees.
10. It is proposed that the Full Council should approve the establishment of the following committees:
  - Audit Committee
  - Human Resources Committee
  - Selection Committee
  - Area Committees 1 to 6
  - Committee Model Working Group

**f. Statutory Committees**

11. The **Licensing Committee** is established as a standing committee and does not have to be re-appointed. Any vacancies must be filled by the Full Council – this task is non-delegable, i.e. only Full Council can decide who will serve on the committee. Members continue to serve on the Committee until they either resign or are removed by the Full Council. The appointment of Members is a licensing function and as such equalities law applies to it, and the Full Council should fill vacancies having due regard to equalities tests. The Full Council will be asked to fill any current vacancies on the Licensing Committee in a further report to this meeting.
12. The **Health and Wellbeing Board** is a statutory function under Section 194 of the Health and Social Care Act 2012. This Board is continuing and therefore the annual re-establishment is not required.

**Other Options Considered**

Not applicable.

### **Risk Assessment**

Not applicable.

### **Public Sector Equality Duties**

Not applicable.

### **Legal and Resource Implications**

#### **Legal**

As per paragraph 1. above, the Full Council must appoint at least one Overview and Scrutiny Committee and such other committees as it considers appropriate to deal with the matters which are neither reserved to the Full Council nor are executive functions.

(Legal advice provided by Tim O’Gara, Director – Legal and Democratic Services)

#### **Financial**

##### **(a) Revenue**

Not applicable

##### **(b) Capital**

Not applicable

#### **Land**

Not applicable

#### **Human Resources**

Not applicable

### **RECOMMENDATIONS:**

#### **1. That the following committees be established;**

##### **a. Overview and Scrutiny bodies:**

- **Overview and Scrutiny Management Board**
- **People Scrutiny Commission (Health Sub Committee of the People Scrutiny Commission)**
- **Growth and Regeneration Scrutiny Commission**
- **Communities Scrutiny Commission**
- **Resources Scrutiny Commission**

#### **Joint bodies:**

- **Joint Health Scrutiny Committee**
  - **Joint Health Overview and Scrutiny Committee for the purpose of jointly scrutinising the Bristol, North Somerset and South Gloucestershire Sustainability and Transformation Partnerships (STP)**
  - **West of England Combined Authority Overview and Scrutiny Committee (“The WECA Overview and Scrutiny Committee”)**
  - **Joint Overview and Scrutiny Arrangement comprising of the Constituent Councils of the West of England Combined Authority, the Mayor and North Somerset Council (“The Joint Overview and Scrutiny Arrangement”)**
  - **West of England Combined Authority Audit Committee (“The WECA Overview and Scrutiny Committee”)**
- b. Regulatory Committees:**
- **Development Control Committee A**
  - **Development Control Committee B**
  - **Public Safety and Protection Committee**
  - **Public Rights of Way and Greens Committee**
- c. Appeals Committee**
- d. Other (non-executive) Committees:**
- **Audit Committee**
  - **Human Resources Committee**
  - **Selection Committee**
  - **Area Committees 1 to 6**
  - **Committee Model Working Group**
- e. Statutory Committees:**
- **To note the position in relation to the Licensing Committee.**
  - **To note that the Health and Wellbeing Board does not need to be formally re-established as it remains extant.**

**Appendices:**

Appendix A – List of Area Committees

**LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985**

**Background Papers:** None

## APPENDIX A

### Area Committees (Community Infrastructure Levy (CIL) Committees)

There is an Area CIL/s.106 Committee for each of the following 6 Areas (each to be known as an “Area Committee”):

- Avonmouth and Lawrence Weston, Westbury-on-Trym and Henleaze, Stoke Bishop, Clifton, Clifton Down, Hotwells and Harbourside (Area 1);
- Henbury and Brentry, Southmead, Horfield, Bishopston and Ashley Down, Redland and Cotham (Area 2);
- Lockleaze, Eastville, Frome Vale and Hillfields (Area 3);
- Ashley, Central, Lawrence Hill, Easton, St George West, St George Central and St George Troopers Hill (Area 4);
- Bedminster, Southville, Windmill Hill, Knowle, Brislington East and Brislington West (Area 5);
- Bishopsworth, Hartcliffe and Withywood, Filwood, Hengrove and Whitchurch Park and Stockwood (Area 6).

The councillors elected to serve those wards are members of the corresponding Area Committee.

To the Councillors in each Area Committee the Mayor has delegated executive decisions in relation to the following:

- The expenditure of the local element of CIL monies raised within the area
- Devolved s.106 monies where there is a decision to be made in relation to what and where the monies should be spent (as opposed to when the funds have already been earmarked for a specific project as part of the agreement)